



# Little Hadham Primary School

## SEN Information Report

**How does the school know if children/young people need extra help and what should I do if I think my child may have special educational needs?**

School uses regularly a wide range of assessment systems to ascertain pupil needs. This will be shared with parents at termly Parent Consultation Evenings or more specifically, should the need arise. From here, an Individual Education Plan/Pastoral Support Plan is created to address the needs and will be shared with both the pupil and the parents at least termly. The SENCo is involved at all stages.

The school operates an Open Door Policy, therefore, if you need to further discuss your child's needs, please contact the office to make an appointment to see either the class teacher or Head/SENCo.

### **1. How will school staff support my child?**

Depending on the needs, experienced teachers and Teaching Assistants will be involved in planning how to ensure support is implemented, particularly through the Individual Education Plan/Pastoral Support Plan or other care plan.

### **2. How will I know how my child is doing?**

At least termly SEN Review Evenings are planned into the termly Parent Consultation Evenings and additional time can be allotted for this discussion. This is an opportunity to review progress towards current targets and agree future targets.

### **3. How will the learning and development provision be matched to my child's needs?**

Depending on the needs, support will be provided for either emotional,

physical, social or learning needs. Outside agencies may also be contacted for further support and advice, if necessary.

#### **4. What support will there be for my child's overall wellbeing?**

The school prides itself on its inclusive practice. It creates an environment of listening to children's views and helps them to achieve through care, challenge and creativity.

#### **5. What specialist services and expertise are available at or accessed by the school?**

The school has a wide experience of working with Outside Agencies to access the appropriate support and provision needed for our pupils. These can be in the form of Educational Psychologists, Speech & Language Therapists, SpLD (Specific Learning Difficulties) Base etc.

#### **6. What training have the staff, supporting children and young people with SEND, had or are having?**

The SENCO is involved in the provision for pupils with special needs in our school. She is fully involved in Network events and attends termly SEN Cluster/ Network meetings where best practice is shared. Staff attend regular training at the local SpLD Base as well as other services, as appropriate.

#### **7. How will you help me to support my child's learning?**

The Individual Education Plan is shared with both pupils and parents and guidance will be provided on how parents can be involved in supporting their child at home.

#### **8. How will I be involved in discussions about and planning for my child's education?**

At least termly SEN Review meetings with additional time can be provided for school/parent support planning.

#### **9. How will my child be included in activities outside the classroom including school trips?**

As a fully inclusive school, we aim to provide access to all extra-curricular activities, as far as possible.

#### **10. How accessible is the school environment?**

The school was originally built in 1861 and additional parts of the building have been added since. There is wheelchair access for the hall and KS1 classrooms, however, the older part of the school is built on different levels

and access is limited.

**11. Who can I contact for further information?**

Please contact the school office to arrange an appointment with the Head/SENCO.

**12. How will the school prepare and support my child to join the school, transfer to a new school or the next stage of education and life?**

Transition sessions are organised as standard practice and additional transition sessions may be arranged, where appropriate.

**13. How are the school's resources allocated and matched to children's special educational needs?**

The school receives a designated amount of SEN funding through its annual funding. The school can try to apply for additional funding through the LHNF Cluster Funding applications.

**14. How is the decision made about how much support my child will receive?**

The amount of support will be determined by need and the ability of the school to support those needs.

**15. How can I find information about the local authority's Local Offer of services and provision for children and young people with special educational needs and disability?**

The Local Offer can also be found on the school's website.

Hannah Martin  
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